



22

**NAVARRO COUNTY AUDITOR'S OFFICE**

**Natalie Robinson, First Assistant**  
**Patty Wells, Assistant**  
**Lisa Clay, Assistant**  
**Jan Wise, Assistant**  
**Krystal McCollum, Assistant**

**Terri Gillen, County Auditor**  
Phone: (903) 654-3095

**300 W 3<sup>rd</sup> Ave., Suite 4**  
Corsicana, TX 75110

e-mail: auditor@navarrocourt.gov

Fax: (903) 654-3097

**INTEROFFICE MEMO**

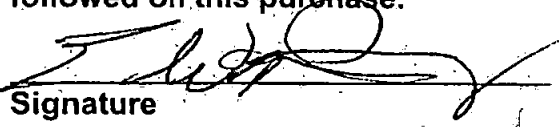
The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.**

  
Signature

5-30-23  
Date



McKee Lumber Company  
 104 North 7th  
 Corsicana TX 75110  
 903-874-6581  
 Fax: 903-872-7936

**CUSTOMER COPY**



**INVOICE**

2305-504823 PAGE 1 OF 1

SOLD TO
NAVARRO CO. COURTHOUSE 300 W 3RD CORSICANA TX 75110

JOB ADDRESS
NAVARRO CO. COURTHOUSE 300 W 3RD CORSICANA TX 75110 ( ) -

ACCOUNT	JOB
6543000	0
SOLD ON	5/4/2023 2:12:56 PM
CUST PICKUP	
BRANCH	1000
CUSTOMER PO#	
STATION	MC6
CASHIER	IM
SALESPERSON	
ORDER ENTRY	

Quantity	UM	Item	Description	D	T	Price	Per	Amount
2	EA	258589	1SPD Fan LGT Switch		Y	4.9900	EA	9.98

<b>Payment Method(s)</b>		SubTotal	9.98
Charge to Acct	9.98	CITY 0.00% Sales Tax	0.00
		EXE: ON FILE	
		Deposit	
<b>Please Pay This Amount</b>			9.98

Signature



**WATERWORKS**

P.O. Box 632  
Corsicana, TX 75151-0632

**Invoice**

**RECEIVED**

JUN 06 2023

DATE	INVOICE #
6/5/2023	21025

<b>BILL TO</b>
Navarro County Courthouse Attn. Auditor Office 300 W. 3rd. Ave. Suite #4 Corsicana, TX. 75110

NAVARRO COUNTY  
AUDITOR'S OFFICE

P.O. NO.	MAINTENANCE MEMB...	SALES REGION 2

DESCRIPTION	SERVICED	AMOUNT
Checked entire system. Replaced 9 rotor heads, replaced 10 cutoff nipples, raised 12 rotor heads, replaced 5 pop up spray heads, replaced/installed 8 spray head nozzles. Repaired 1 zone line leak. Adjust rotor heads to cover as much of the new landscape flower beds as possible while trying to keep water off the building/windows. Replaced controller battery. Parts/Materials Labor  Thank You,  Dedit: 101-410-445      \$356.14 Desc: Repaired Sprinkler System PO#: N/A Invoice#: 21025      LABOR \$365.00 Vendor#: 2989	6/3/2023	356.14 365.00



Now Accepting Visa/MC/AmEx/PayPal/Venmo Due On Receipt. Thank You	<b>Total</b>	\$721.14
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Phone #
903-872-6943

Web Site
waterworkstx.com